



August 18, 2015

**DIVISION MEMORANDUM**  
No. 505, s. 2015

**DIVISION ORIENTATION ON LEARNER INFORMATION SYSTEM (LIS) AND  
ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS)  
FOR PRIVATE SCHOOLS**

**TO:** Assistant Superintendent  
Division Supervisors/Coordinators  
District Supervisors/Lead Secondary Principals  
Heads, Pre-Elementary, Elementary, Private Secondary Schools

1. To establish accurate and reliable registries of learners and schools which will ensure availability of data and information needed for planning and budgeting, allocation of resources and setting operational targets to provide access to complete quality basic education, the Department of Education (DepEd) has implemented the Enhanced Basic Education Information System (EBEIS) and Learner Information System (LIS).
2. In this connection, this Office announces the conduct of the **DIVISION ORIENTATION ON LEARNER INFORMATION SYSTEM (LIS) AND ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS) FOR PRIVATE SCHOOLS** on August 20, 2015 at Hotel Asia, Capitol, Cebu City.
3. Participants to the orientation are the School Heads and Registrars or School In-charge for the EBEIS who shall bring with them basic information and data of their student enrollees. Participants shall also bring laptop for on line LRN processing.
4. A registration fee of **FIVE HUNDRED PESOS (P 500. 00)** shall be collected to each participant to defray expenses for the food, snacks, venue rental, honoraria and other incidental expenses of the orientation chargeable against private school funds.
5. Considering the importance of this orientation, **ALL** private schools are enjoined to send participants. No special orientation will be conducted.
6. Immediate dissemination of and strict compliance of all concerned is directed.

**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent

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